The Town Board of the Town of Conklin held a Regular Town Board Meeting at 6:30 P.M. on February 22, 2022, at the Conklin Town Hall. Mr. Dumian, Supervisor, presided. The meeting opened with the Pledge of Allegiance.

PRESENT: Town Board Members Finch, Farley, Francisco, Dumian

Boyle – Excused

Town CounselCheryl SaccoTown ClerkSherrie L. JacobsHighway SuperintendentBrian Coddington

Parks/Water/Sewer Team Leader Nick Platt

Zoning Board of Appeals William Brodsky

GUESTS: Country Courier Elizabeth Einstein

John Colley Laurie Francisco Peter J. Motsavage

MINUTES: FEBRUARY 8, 2022 WORK SESSION & REGULAR TOWN BOARD MEETING

Mr. Francisco moved to approve the February 8, 2022 Work Session and Regular Town Board Meeting minutes as presented.

Seconded by Mr. Farley.

VOTE: Finch – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

PUBLIC COMMENTS: None.

REPORT: HIGHWAY DEPARTMENT

Highway Superintendent Brian Coddington stated that his department wants to straighten the 90-degree corner on Wilcox Road, as it presents an unsafe driving situation. He stated that he has contacted Broome County requesting that similar action be taken at the intersection of Ketchum and Murphy Roads, the site of a recent fatal car accident. Mr. Coddington reported that the 2022 pickup truck has been delivered.

REPORT: WATER/SEWER/PARKS DEPARTMENT

Team Leader Nick Platt stated that he and Town Clerk Sherrie Jacobs are working on booking Concerts in the Park, and verified that the rate of \$375 per band is still approved for this season. He reported that both the Zero-Turn and Standing mowers will be delivered on February 24. Mr. Dumian stated that Town Engineer John Mastronardi is researching the best way to tie into the Town of Kirkwood water system to provide water for the Town of Conklin in the event of an emergency situation.

REPORT: SUPERVISOR'S OFFICE

The Supervisor's Report is on file in the office of the Town Clerk.

OLD BUSINESS:

TOWN HALL ROOF & HVAC

Mr. Dumian stated Mr. Francisco and Mr. Boyle have been talking with Franklin Energy regarding potential changes to the Town Hall's HVAC (heating and cooling) system. He added that the Board must figure out what to do with the HVAC system before it can plan the best way to fix the Town Hall roof. Mr. Dumian stated that Town Engineer John Mastronardi is waiting for estimated costs for material and labor so that he can write bid specifications for the project.

Mr. Francisco stated that there is an adequate power source for mini-split heating systems. He added that a modulating system is never completely "off," but stays on "warm," so there is less wear and tear on the units. Mr. Francisco added that new boilers would be the most cost effective and efficient solution. Mr. Dumian added that any air handling equipment on the roof must be able to "breathe," so it cannot be entirely enclosed.

CONKLIN/KIRKWOOD WATER LINE EXPANSION

Mr. Dumian reported that Mr. Mastronardi is researching the most efficient way for the Town of Conklin to tie into the Town of Kirkwood water line to provide water in the event of an emergency situation, adding that ARPA money will pay for the engineering fees.

NEW BUSINESS:

RESO 2022-34: APPROVE PAYMENT/SUSQUEHANNA RIVER BASIN COMMISSION/APPLICATION RENEWAL OF WELLS 5 & 6

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves payment in the amount of \$9,449.00, account code SW 8320.4, to the Susquehanna River Basin Commission for Application Renewal for Wells 5 and 6.

Seconded by Mr. Farley.

 $VOTE: \ Finch-Yes, \ Farley-Yes, \ Francisco-Yes, \ Dumian-Yes. \ \ Motion \ passed \ unanimously.$

Mr. Platt explained that the Town needs approval from the Susquehanna River Basin Commission to pull water from the aquifer for Wells 5 and 6, adding that the application must be renewed every fifteen years.

RESO 2022-35: RATIFY ACH WIRE PAYMENT/PITNEY BOWES/ POSTAGE METER REFILL PURCHASE

Mr. Farley moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies an ACH wire payment, account code A 1670.4, in the amount of \$500.00 to Pitney Bowes for purchase of a postage meter refill.

Seconded by Mr. Francisco.

VOTE: Finch – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2022-36: RATIFY TRANSFER/FUND BALANCE/SULLIVAN PARK PAVILION CONSTRUCTION

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies the following transfer of Fund Balance, effective December 31, 2021, to use the Sullivan Park Restricted Asset to cover 2021 expenses of the Sullivan Park Pavilion Construction, per Resolution 2021-12:

A 882-0015 Reserve for Sullivan Park Db \$20,011.02

A 914-0000 Assigned Appropriated Fund Balance Cr \$20,011.02

A 200-0001 Cash – PSBT Checking Db \$20,011.02

A 231-0015 Cash in Time/Sullivan Park Pavilion Cr \$20,011.02

Seconded by Mr. Farley.

VOTE: Finch – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2022-37: RATIFY BUDGET MODIFICATIONS

Mr. Francisco moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin ratifies the following 2021 Budget Modifications, effective December 31, 2021:

510 Increase Estimated Revenues

A-99-0599-0 App Fund Balance \$20,011.02 - Sullivan Park PavilionHS-12-4997-1 Federal Aid \$6,500.00 - Wellness Center Closeout\$26,511.02

960 Increase Appropriations

A-7110-2-200 Parks – Equipment \$20,011.02 – Sullivan Park Pavilion

Seconded by Mr. Finch.

VOTE: Finch – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2022-38: APPROVE PAYMENT/CLAIM #21-01539

Mr. Farley moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves payment of Claim #21-01539 in the amount of \$2,925.87, which has been audited and approved for payment.

Seconded by Mr. Francisco.

VOTE: Finch – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

RESO 2022-39: APPROVE PAYMENT/CLAIMS #22-00096-#22-00145/\$129,726.27

Mr. Finch moved for the following resolution:

Be It Resolved: that the Town Board of the Town of Conklin approves payment of the following Claims #22-00096 through #22-00145, in the total amount of \$129,726.27, which have been audited and approved for payment:

| Total | \$129,726.27 |
|-----------------|--------------|
| Non-Budgeted | 8,640.00 |
| Sewer Districts | 216.08 |
| Water Districts | 10,637.56 |
| Highway | 97,975.04 |
| General | \$ 12,257.59 |

Seconded by Mr. Farley.

VOTE: Finch – Yes, Farley – Yes, Francisco – Yes, Dumian – Yes. Motion passed unanimously.

PUBLIC COMMENTS: None.

MYERS SECURITY DOOR ENTRY SYSTEM

Mr. Dumian stated that Myers Security had submitted a quote of \$4533 for key fobs for the two additional doors on the Parks Department side of the foyer and the rear door near the Supervisor's Office. Since this is approximately two-thirds the amount of the original project, Mr. Dumian stated that the Town will not be equipping those two doors with the key fob entry system.

TOWN YOUTH SPORTS

Mr. Farley reported that the Town Youth Wrestling Program is still taking place, adding that the basketball season is winding down next week.

TOWN EASTER PARTY

The Town Board approved holding a community children's Easter Party at the Community Center, with signage and advertising to state that masks are a personal choice and not mandatory. Town Clerk Sherrie Jacobs will organize this project.

WATER INFRASTRUCTURE EXPANSION GRANTS

Mr. Dumian stated that "residents have work to do" in the area that would like to see an expansion of the Town's water infrastructure if the Town is to become eligible for any grant monies for this project.

BUILDING INSURANCE

Mr. Dumian stated that he will be researching building insurance for the Town for the upcoming Budget year, citing a very large increase from the current insurer.

INQUIRIES ABOUT STICKER & ARTWORK STORE

Mr. Dumian stated that he has received inquiries about the local sticker and artwork store, which allegedly gifts CBD products with a purchase, and he informed those residents that the Town has already contacted law enforcement and the matter is now in their hands.

There being no further business to come before the Board, Mr. Farley moved for adjournment, seconded by Mr. Finch. The meeting adjourned at 6:58 P.M.

Respectfully submitted,

Sherrie L. Jacobs, Town Clerk