

239 REVIEW SUBMISSION FORM

BROOME COUNTY PLANNING AND ECONOMIC DEVELOPMENT, PO Box 1766, Binghamton, NY 13902

This referral is made pursuant to the requirements of Section 239 l, m and n of General Municipal Law (GML). Broome County will provide comments within 30 days of the date of receiving a complete application. For info on Broome County's 239 procedures, see our [Guide](http://www.gobroomecounty.com/planning/forms) at www.gobroomecounty.com/planning/forms.

OFFICE USE
DATE REC:

Referring Agency: Town / Village / City of: _____

Legislative Board Planning Board Zoning Board of Appeals (check all that apply)

Meeting Date(s): LB: _____ PB: _____ ZBA: _____ **Public Hearing?** Y N **Date:** _____
You may note additional meeting details in the project description box if necessary.

TYPE OF ACTION (check all applicable):

- Site Plan Review Planned Development
- Area Variance Subdivision Review
- Use Variance Special Use Permit
- Rezoning Zoning Amendment
- Local Law or Zoning Adoption
- Comprehensive Plan Adoption/Amendment
- Other: _____

PROJECT IS LOCATED WITHIN 500 FEET OF THE FOLLOWING:

- Municipal Boundary*
- State/County Park or Recreation Area
- State/County Road
- State/County Drainageway/Watercourse
- Farm Located in an Agricultural District
- State/County-owned land with a public building/institution

HAS THIS PROJECT OR A PRIOR PHASE BEEN SUBMITTED

PREVIOUSLY: Y N 239 # (if known): _____

PROJECT INFORMATION:

Project Name: _____

Project Sponsor/Applicant: _____

Mailing Address: _____

Project Address: _____

Tax Map Number(s): _____

Zoning District: _____

Brief Project Description:

Supporting Documentation Included with this Referral:

- Municipal Application(s)
- Location Map
- Project Narrative
- Complete Site Plan ([See Guide for details](#))
- Subdivision/PUD Plat
- Environmental Assessment Form/EIS
- Stormwater Plan (SWPPP, URRP, Site Plan)
- Special Studies (Traffic/Visual/Envi/Other)
- Relevant Local Law or Zoning Text
- Other: _____

Include all relevant documents for a complete submittal. Leave blank if NA.

State Environmental Review (SEQR) Status:

Type I Type II Unlisted

Determination of Significance:

Positive Dec Negative Dec Not Yet Issued

***Adjacent Municipality:**

Has notice been given pursuant to GML 239-nn, if project is located within 500 feet of an adjacent municipality?

Yes No NA

Adjacent Muni Name: _____

Application Submitted By: Mark D. Spinner, Esq., Attorney for the Town of Conklin on _____

Signature

Date