

CONKLIN TOWN BOARD MEETING AGENDA

DECEMBER 9, 2025

I. PLEDGE OF ALLEGIANCE

II. APPROVAL OF MINUTES

A. Approval of November 13, 2025 Regular Town Board Meeting Minutes

1st _____ 2nd _____
VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

III. PUBLIC HEARING – 6:03 P.M. – To Receive Public Input Regarding Proposed Local Law 2, 2025 - “A Local Law Imposing a Temporary Moratorium on New Commercial Solar Energy System Applications to Allow Review of Updated Fire-Safety, Zoning, and Financial Regulatory Standards”

IV. PUBLIC COMMENTS

V. CORRESPONDENCE

A. Hardie Road Solar Project – Temporarily suspending construction activities through the winter months.

VI. DEPARTMENT HEAD ACTION ITEMS

A. Highway Superintendent

B. Code Officer

C. Parks/Water/Sewer Department

VII. SUPERVISOR’S REPORT

A. The Supervisor’s Report is on file in the office of the Town Clerk.

VIII. OLD BUSINESS

A. Abundant Solar – Boyle Boulevard

B. Proposed Local Law 1, 2026 – Changes to Senior Limits to be Tied to County Increases

IX. NEW BUSINESS

- A. Solar Energy Partners – John Hurley presentation of proposed solar project for 930 Conklin Road.
- B. Discussion regarding Public Notices being sent out.
- C. Possible relocation of Senior Luncheon
- D. Conklin Road Bridge by Dick's Sporting Goods will be down to one lane until approximately New Year's for work to be done by NYS.
- E. Resolution of the Town Board of the Town of Conklin issuing a Negative Declaration for proposed Local Law 2, 2025.

1st _____ 2nd _____
VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

- F. Resolution of the Town Board of the Town of Conklin adopting Local Law 2, 2025, "A Local Law Imposing a Temporary Moratorium on New Commercial Solar Energy System Applications to Allow Review of Updated Fire-Safety, Zoning, and Financial Regulatory Standards."

1st _____ 2nd _____
VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

- G. Resolution of the Town Board of the Town of Conklin cancelling the December 23, 2025 Regular Town Board Meeting.

1st _____ 2nd _____
VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

- H. Resolution of the Town Board of the Town of Conklin retaining Coughlin and Gerhart, LLP, to provide legal services on behalf of the Town, effective January 1, 2026, for a term ending on December 31, 2026, and authorizing the Supervisor to execute the retainer agreement.

1st _____ 2nd _____
VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

- I. Resolution of the Town Board of the Town of Conklin approving Griffiths Engineering as the Town Engineering Firm for the year 2026.

1st _____ 2nd _____
VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

- J. Resolution of the Town Board of the Town of Conklin authorizing the Supervisor to maintain a consolidated checking and consolidated savings account at Peoples Security Bank and Trust for 2026.

1st _____ 2nd _____
VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

- K. Resolution of the Town Board of the Town of Conklin authorizing Teresa Bamber and Mary Plonski to transfer funds online, as needed, with signed approval of the Supervisor, for 2026.

1st _____ 2nd _____
VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

- L. Resolution of the Town Board of the Town of Conklin setting bi-weekly pay periods to run concurrently from Saturday through Friday in 2026, with pay stub and Direct Deposit to be distributed the following Wednesday after the end of the pay cycle.

1st _____ 2nd _____
VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

- M. Resolution of the Town Board of the Town of Conklin designating the **Press & Sun Bulletin** as the Official Newspaper of the Town and the **Country Courier** as additional newspaper for 2026, when determined necessary by the Town Board.

1st _____ 2nd _____
VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

- N. Resolution of the Town Board of the Town of Conklin authorizing the Highway Superintendent to use Highway equipment in 2026 for the Water Districts, Sewer Districts, Fire Protection District, Soil Conservation District, and the Town Parks.

1st _____ 2nd _____
VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

- O. Resolution of the Town Board of the Town of Conklin authorizing Town Board meetings to be held on the second and fourth Tuesdays of the month at 6:00 P.M. at the Town Hall in 2026.

1st _____ 2nd _____
VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

- P. Resolution of the Town Board of the Town of Conklin approving payments for Community Center deposit refunds upon proper inspection for 2026, with post-rental inspections being performed by David Kilmer, Sean Coddington, Scott Zaino, and Christopher Johnson.

1st _____ 2nd _____
VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

- Q. Resolution of the Town Board of the Town of Conklin designating Teresa Bamber as the 2026 Health Care Pool Plan Administrator, and approving payments via ACH to recipients for eligible expenses.

1st _____ 2nd _____
VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

- R. Resolution of the Town Board of the Town of Conklin authorizing a monthly cell phone reimbursement to be paid monthly via ACH to William Dumian, Jr., Charles Francisco, Dawn Shafer, David Kilmer, Sean Coddington, Scott Zaino, Christopher Johnson, Teresa Bamber, Mary Plonski, Elmer Murray, Jeff Hayes, and William Tozer, Jr., in the amount of \$50.00 per month for 2026.

1st _____ 2nd _____
VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

- S. Resolution of the Town Board of the Town of Conklin authorizing the advertisement of “Seasonal Limited Use Highways” for the entire length of Alta Road, the entire length of Lawrence Boulevard, and River Boulevard in the **Press & Sun Bulletin**.

1st _____ 2nd _____
VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

- T. Resolution of the Town Board of the Town of Conklin approving the following Holiday Schedule for 2026:

Thursday, January 1, 2026	New Year’s Day
Monday, January 19, 2026	Martin Luther King Day
Monday, February 16, 2026	Presidents’ Day
Friday, April 3, 2026	Good Friday
Monday, May 25, 2026	Memorial Day

Friday, July 3, 2026	Independence Day
Monday, September 7, 2026	Labor Day
Wednesday November 11, 2026	Veterans Day
Thursday, November 26, 2026	Thanksgiving
Friday, November 27, 2026	Day after Thanksgiving
Friday, December 25, 2026	Christmas

1st _____ 2nd _____
 VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

- U. Resolution of the Town Board of the Town of Conklin ratifying authorization of the Supervisor to sign the insurance agreement for 2026 with Haylor, Freyer, and Coon.

1st _____ 2nd _____
 VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

- V. Resolution of the Town Board of the Town of Conklin setting up the following Committees for the Year 2026:

Town Hall Castle	Dell Boyle
Community Center Rental/Non-Profit Rental	Jim Finch
Community Center Building	Dell Boyle
Senior Citizen Liaison	Charles Francisco
Town Wide Electrical & NYSEG	Charles Francisco
Town Wide Insurance	Bill Dumian
Town Flood Insurance	Bill Dumian
Town Grounds & Flood Lots	Bill Farley
Drainage Districts	Dell Boyle
Cemeteries	Charles Francisco
Fire Department Liaison	Bill Farley
Youth Liaison	Bill Farley
Planning Board	Bill Farley
Zoning Board of Appeals	Jim Finch
Highway Department & Garage	Bill Dumian
Deputy Supervisor	Charles Francisco
Code Department	Bill Dumian
Public Works Department	Bill Dumian

1st _____ 2nd _____
 VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

W. Resolution of the Town Board of the Town of Conklin approving BlueStorm Technologies as the Town IT Services Provider for 2026.

1st _____ 2nd _____
VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

X. Resolution of the Town Board of the Town of Conklin authorizing the officers and employees herein named to receive reimbursement of mileage for use of personal vehicles at the current IRS Standard Mileage Rate per mile, for performance of their duties on official business only: Supervisor, Town Clerk, Town Board members, Zoning Board members, Planning Board members, Town Historian, Town Justice, Secretary to the Supervisor, Town Assessor, Youth Commissioner, Parks and Water Department Personnel, Code Department Personnel, Justice Clerks, and Deputy Town Clerk.

1st _____ 2nd _____
VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

Y. Resolution of the Town Board of the Town of Conklin ratifying payment in the amount of \$800.00 to Pitney Bowes for postage meter refill.

1st _____ 2nd _____
VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

Z. Resolution of the Town Board of the Town of Conklin ratifying payment in the amount of \$254.15 to At Your Pace Online for NY 30 Hour Water A & B Course training for Sean Coddington.

1st _____ 2nd _____
VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

AA. Resolution of the Town Board of the Town of Conklin ratifying payment of the following Claims #25-01174 through #25-01238, which have been audited and approved for payment, in the total amount of \$57,421.07:

General	\$ 46,164.33
Highway	5,252.14
Sewer District #1	686.01
Water District	<u>5,318.60</u>
Total	\$ 57,421.07

1st _____ 2nd _____
VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

BB. Resolution of the Town Board of the Town of Conklin approving payment of the following Claims #25-01243 through #25-01286, which have been audited and approved for payment, in the total amount of \$53,473.46:

General	\$ 29,614.25
Highway	2,643.80
Light Districts	1,950.10
Sewer District #1	1,812.43
Water District	11,494.95
Water District #6	2,449.93
Non-Budgeted	<u>3,508.00</u>
Total	\$ 53,473.46

1st _____ 2nd _____
VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

CC. Resolution of the Town Board of the Town of Conklin approving the following Budget Modification to the 2025 Budget (see attached).

1st _____ 2nd _____
VOTE: DB ____ JF ____ CF ____ BF ____ BD ____

X. PUBLIC COMMENTS